

Information for Partners in International Offices WORLDWIDE

Dear partners in the International Offices of RWTH Aachen University,

The present document provides information to support you for counseling your students interested in an a study abroad semester at RWTH Aachen University.

If you have doubts or questions regarding information or the application procedure, please contact us:

International Programs Coordinators for Incoming Exchange Students

India, Japan, Korea, Oman, Singapore, Taiwan

Ms. Bettina Dinter

Bettina.Dinter@zhv.rwth-aachen.de

China, Thailand

Mr. Peter Hartges

Peter.Hartges@zhv.rwth-aachen.de

Africa, Australia, Israel, Latin America, New Zealand, North America, Russia, Ukraine

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Postal Address

RWTH Aachen University

International Office

Templergraben 57

52062 Aachen, Germany

Tel.: +49 241 80-90660

Fax: +49 241 80-92662

Most information relevant to students will be provided on the Website for [Incoming Exchange Students](#).

Number of Incoming Exchange Students per Partner University

This depends on the number agreed upon in the Student Exchange Agreement between RWTH Aachen University and the partner university.

Minimum Academic Qualification of Exchange Students

Students must have completed at least 2 years of academic study or be in the 5th semester of study as Bachelor students, unless otherwise stated in the student exchange agreement.

Language of Instruction

The main language of instruction at RWTH Aachen University is German.

Courses offered in English

RWTH Aachen University offers a limited number of courses on the Bachelor level with English as the language of instruction (in some subjects even on the Master level).

Please visit the websites of the respective departments or contact the appropriate coordinator for incoming exchange students to obtain the list of departmental advisors.

No courses in English language are offered within the Faculty of Arts and Humanities. Courses in the Department of English may only be selected by students with the same subject at their home university. The same applies to the School of Business and Economics.

Language Proficiency

Proof of Language Proficiency is required according to the medium of instruction.

- English Language Proficiency: B1 level according to CEFR (Common European Framework of Reference): TOEFL: 80/ibt, 550/pbt, IELTS: 6.0, B1 level
- German Language Proficiency: CEFR (Common European Framework of Reference): B1 level

For further information on the CEFR, please visit the DAAD web page on the [Common European Framework of Reference](#).

Application Deadline

31st May for winter semester and summer semester unless otherwise stated in the Student Exchange Agreement.

For China and India: The deadline is 31st March to allow for visa application.

Application Procedure for Exchange Students

Please use the [RWTH Aachen University Nomination Sheet](#), available for download on the [Exchange Students](#) web page, and nominate your students to the International Programs Coordinators.

Students need to provide the **following documents**:

- [Registration Form](#) of RWTH Aachen University (must be duly signed by the student and the respective coordinator(s) in charge at the home institution.
- CV
- Letter of Motivation
- Transcript of Records
- [Learning Agreement](#)
- Proof of Language Proficiency in the language of instruction
- Certificate of Enrolment at the home university
- Optional: [Registration form](#) for a room in a student dormitory
- Optional: Intensive [EURO Language Course application form](#)

Please send the student's application via postal mail or email (one PDF document) to the Incoming Service Team:

RWTH Aachen University
International Office
Division: 2.2 International Student and Scholar Services
Templergraben 57
52062 Aachen, Germany
Phone: +49 241 80-90660
incomings@rwth-aachen.de

The admission and enrolment process will then be followed up by the Incoming Service Team. If your students have queries they should contact the Incoming Service Team at incomings@rwth-aachen.de.

More information on RWTH Aachen University
[Profiles & Perspectives](#)